

Waiver of Refund Waiting Period for Teachers

Tennessee Consolidated Retirement System
502 Deaderick Street
Nashville, Tennessee 37243-0201
1-800-770-8277 ♦ <http://tcrs.tn.gov>



This form is to accompany the Member Refund of Accumulated Contributions Application. Authorization for this request is found in *Tennessee Code Annotated*, Section 8-37-210(b), amendment effective July 1, 1981. The teacher requesting the refund should complete Section 2 or Section 3. **Section 4 must be completed by Employer.**

SECTION 1. MEMBER INFORMATION

Member ID	Date of Birth	
Full Name		
Mailing Address		
City	State	Zip Code
Email	Phone Number	

SECTION 2. TEACHER EMPLOYED AND PAID ON A CONTINUOUS TWELVE-MONTH BASIS

Board of Education	Effective Date of Employment
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I have been employed and paid on a continuous twelve-month basis as a teacher by the above-noted Board of Education as of the above-noted effective date.

Member's Signature	Date
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SECTION 3. REASON FOR TERMINATION

Board of Education	Effective Date of Termination
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- I hereby have voluntarily terminated my position as a teacher with the above-noted Board of Education on the above-noted effective date. I will no longer be residing in the State of Tennessee and have not been re-employed nor will I seek employment in the near future with any employer covered by the Tennessee Consolidated Retirement System.
- I hereby have been terminated as a teacher due to budgetary problems by the above-noted Board of Education on the above-noted effective date.

Member's Signature	Date
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SECTION 4. EMPLOYER CERTIFICATION

I hereby certify that the above-named person was employed by this school system and has been/or will be terminated for the reason as documented above.

Board of Education	Date of Termination
Employer's Name and Title	
Employer's Email	Phone Number
Employer's Signature	Date

If the teacher does not meet the conditions under Section 2 or Section 3, he/she will not be refunded less than four (4) months following cessation of service in accordance with Tennessee Code Annotated, Section 8-37-210(b). No refund will be made to a qualifying teacher until that teacher's final retirement contribution is received and credited to his/her account.