

Deceased Member Official Notification

Tennessee Consolidated Retirement System

502 Deaderick Street
Nashville, Tennessee 37243-0201
1-800-770-8277 ♦ <http://tcrs.tn.gov>



Please complete this form to notify the Tennessee Consolidated Retirement System (TCRS) of a retirement system member who has died. Executors of estates must provide the estate TIN/EIN number in Section 2.

SECTION 1. DECEASED MEMBER INFORMATION

Member ID Date of Death

Full Name

SECTION 2. CLAIMANT INFORMATION

SSN/TIN/EIN Date of Birth

Full Name

Mailing Address

City State Zip Code

Email Phone Number

Relationship to Deceased

SECTION 3. REQUIRED DOCUMENTATION

- A photocopy of the deceased member's death certificate must accompany this form.
- If the applicant is the court-appointed executor, the appointment must accompany this form.
- If the current beneficiary on file is deceased, a copy of the beneficiary's death certificate must accompany this form.

Claimant's Signature Date